

CONFIDENTIAL

PRIORITY**ROUTING AND RECORD SHEET**Form No. 160
1 Dec 58 Use Previous Editions

(13)

SUBJECT: (Optional)

REQUEST FOR PARTICIPATION IN THE VOLUNTARY LEAVE TRANSFER PROGRAM

FROM:

DS&T/OSP/Personnel

EXTENSION**NO.**

25X1

DATE

9 June 1988

25X11

TO: (Officer designation, room number, and building)**DATE****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

EO

RECEIVED 6/13/88 FORWARDED 6/13/88

B

1. Director of Security

1. For concurrence

25X1

2. DD/FBIS

R B

3. Director, Foreign Broadcast Information Service

14 June 88

RW/ML

3. For concurrence

25X1

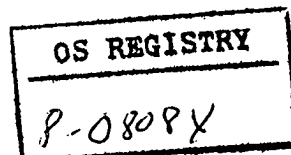
~~212 Key Building~~~~212 Key Building~~

5. Director of Personnel

5. For approval/signature

25X1

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8 June 1988

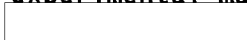
MEMORANDUM FOR: Director of Personnel

VIA: Director of Security
Director, Foreign Broadcast Information Service
Personnel Services Branch, Employee Services
Division, Office of Personnel

FROM:  (C)

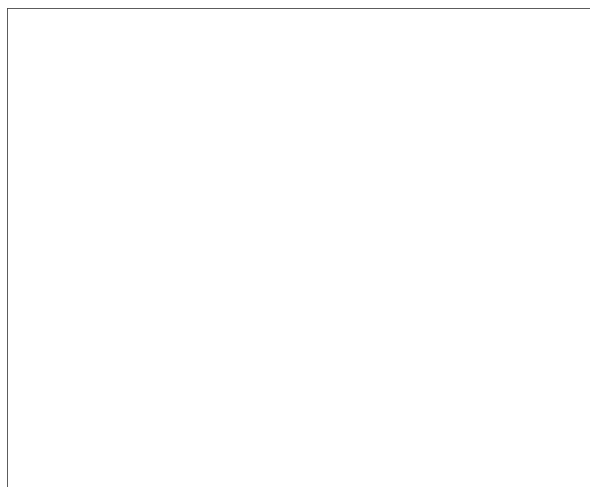
25X1

SUBJECT: Request to Participate in Maternity Leave-Sharing Program

1. It is requested that the Office of Personnel approve the transfer of sick leave as provided for in the experimental maternity leave-sharing program for Agency employee couples.  (U)

25X1

2. The following information is provided to establish our qualifications for participation:



25X1

Warning Notice
Intelligence Sources
OR Methods Involved

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25X1

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SUBJECT: Request to Participate in Maternity Leave-Sharing Program (U)

3. We request that 90 hours of sick leave be transferred from [redacted] in order to allow us to provide full-time care for our child born 17 May 1988. This will supplement the annual and sick leave accrued by [redacted] and allow her to return to duty on 8 August 1988. There is already a note on file from [redacted] doctor covering the period of time she will be on sick leave. (C)

25X1

25X1

25X1

25X1

CONCUR:

25X1

[redacted]

Director of Security

13 June 1988

Date

[redacted]

Director, Foreign Broadcast Information Service

14 June 88

Date

APPROVED:

Director of Personnel

Date

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Next 1 Page(s) In Document Denied